

# Guidelines for availing of Transport Department Documents (Driving Licence, Registration Certificate and Emission Certificate) through Digilocker System

## STEP-1: DIGILOCKER REGISTRATION PROCEDURE

Visit the web site:

<https://digilocker.gov.in/>

If New User Click on “**Sign Up**” for Registration



The screenshot shows the DigiLocker registration page. The browser address bar displays <https://digilocker.gov.in/public/register>. The page header includes the Government of India logo and the DigiLocker logo with the tagline "Your documents anytime, anywhere". Navigation links for "Sign In", "Sign Up", and "Partners" are visible. The main content area is titled "Signup for DigiLocker" and includes a "Did you know?" section. A red box highlights the "Signup with your Mobile" form, which contains the following fields and buttons:

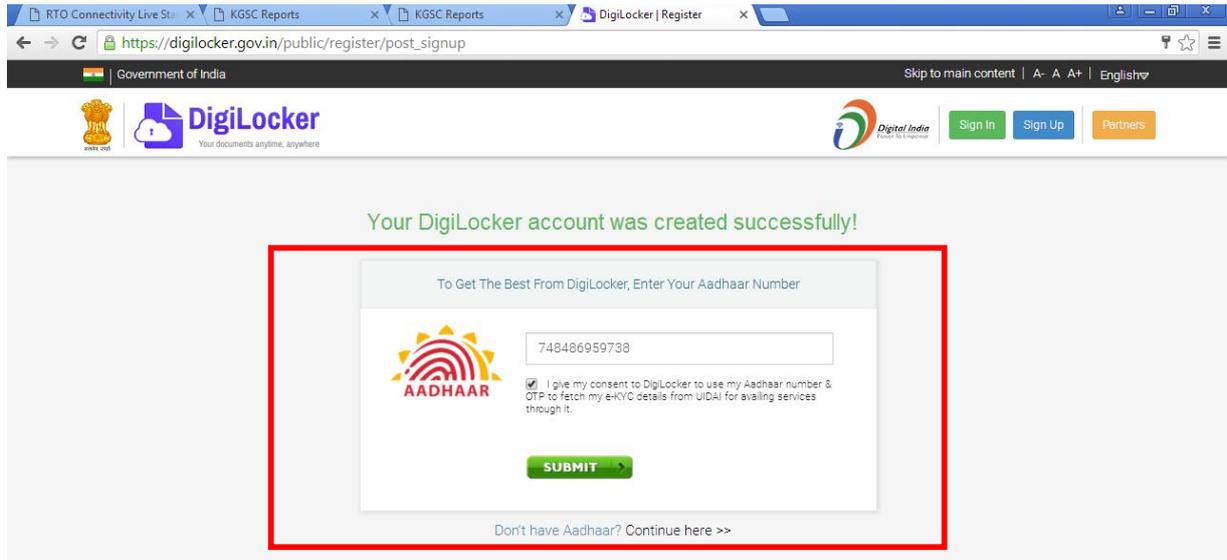
- Section: Signup with your Mobile (It takes just a minute)
- Field: Enter your mobile number (Value: 8050543428)
- Field: Enter OTP received on your mobile (Label: Enter OTP (One Time Password))
- Button: Verify

Enter Your Mobile No. After entering Your mobile number, an OTP will be sent to the registered mobile number of Aadhaar. Enter the OTP sent to the mobile.

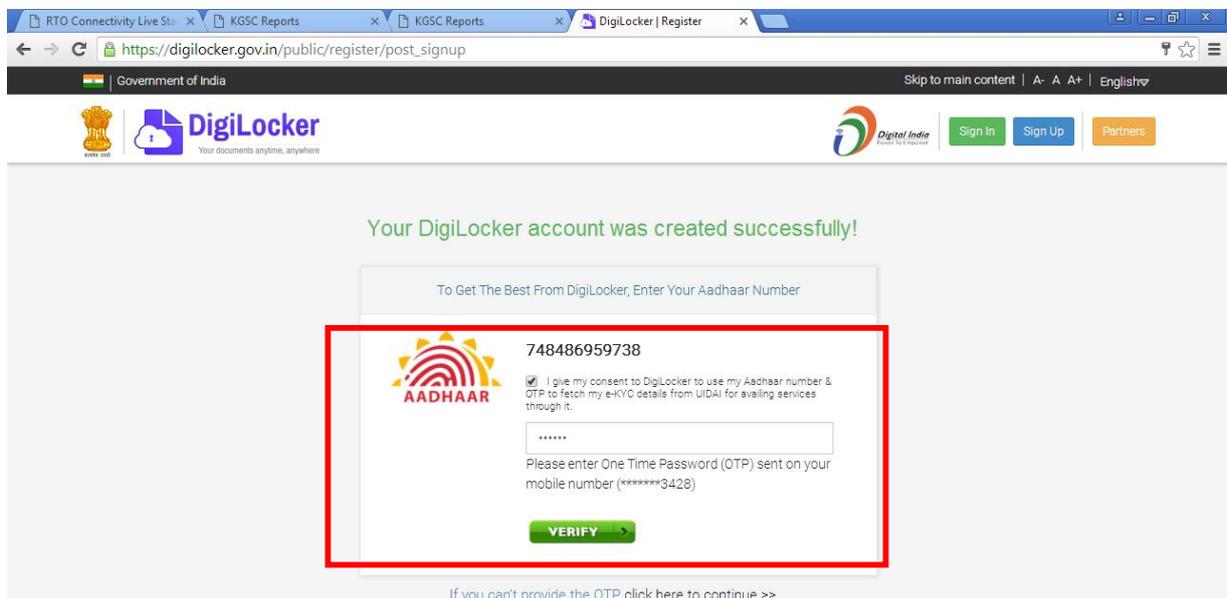
The screenshot shows the DigiLocker registration page at the "Create User" step. The browser address bar displays <https://digilocker.gov.in/public/register/createUser>. The page header is identical to the previous screenshot. The main content area is titled "Just one more step to complete the sign up...". A red box highlights the "Create Username and Password" form, which contains the following fields and buttons:

- Section: Create Username and Password for your DigiLocker account.
- Field: Set your username (Value: syedhizamulhaq)
- Field: Set your password (Value: .....
- Button: Signup

You can create your own User-ID and password to register with digilocker.gov.in (as shown above)



Enter Your Aadhaar number and click on checkbox. Then Click **“SUBMIT”** Button.



After that you receive OTP Number, Enter OTP number and Click the **“VERIFY”** Button.

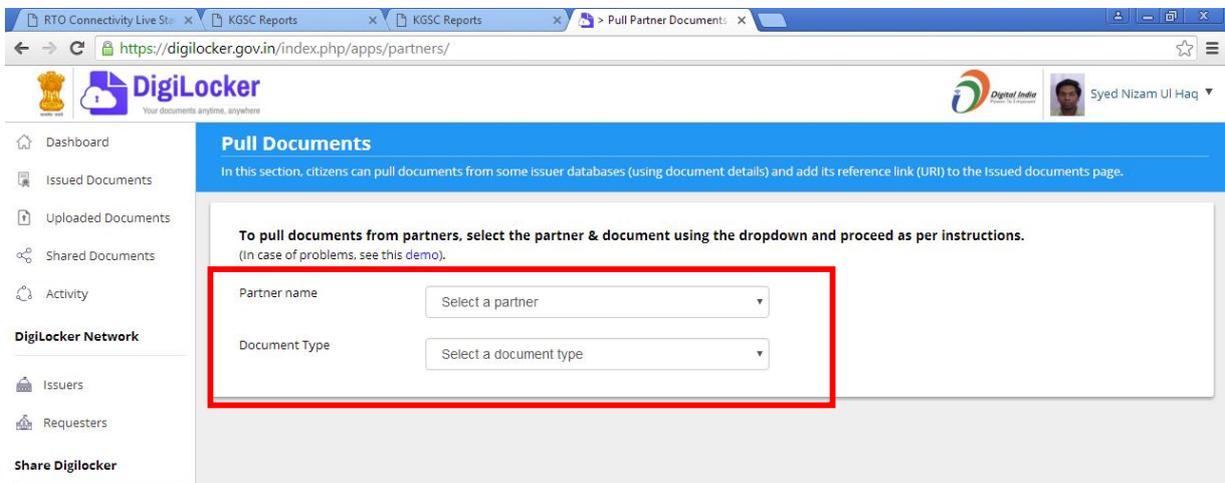
The screenshot shows the DigiLocker dashboard interface. At the top, there is a navigation bar with the DigiLocker logo and the tagline "Your documents anytime, anywhere". Below the navigation bar, there is a sidebar menu on the left with options like "Dashboard", "Issued Documents", "Uploaded Documents", "Shared Documents", "Activity", "DigiLocker Network", "Issuers", "Requesters", and "Share DigiLocker". The main content area is divided into several sections. At the top, there is a verification prompt: "Please verify your email" with a text input field and a "Send verification link" button. Below this, there is a section titled "To get best value from DigiLocker, link it to your Aadhaar No." with the Aadhaar logo and a link to "To link, go here >>". The "Your dashboard" section features two large blue boxes: "1 ISSUED DOCUMENTS" and "0 UPLOADED DOCUMENTS". A red arrow points to the "1" in the "ISSUED DOCUMENTS" box. Below this, there is a "DigiLocker Network" section showing "39 ISSUER ORGANIZATIONS" and "18 REQUESTOR ORGANIZATIONS". On the right side, there is a "Latest Notifications" section with several news items, including updates about the DigiLocker Android app, CISCE students, and access to DigiLocker from online banking of ICICI Bank and Kotak Mahindra Bank.

After successful creation of user-id, Aadhaar document will be pushed automatically and put into your Digilocker account.

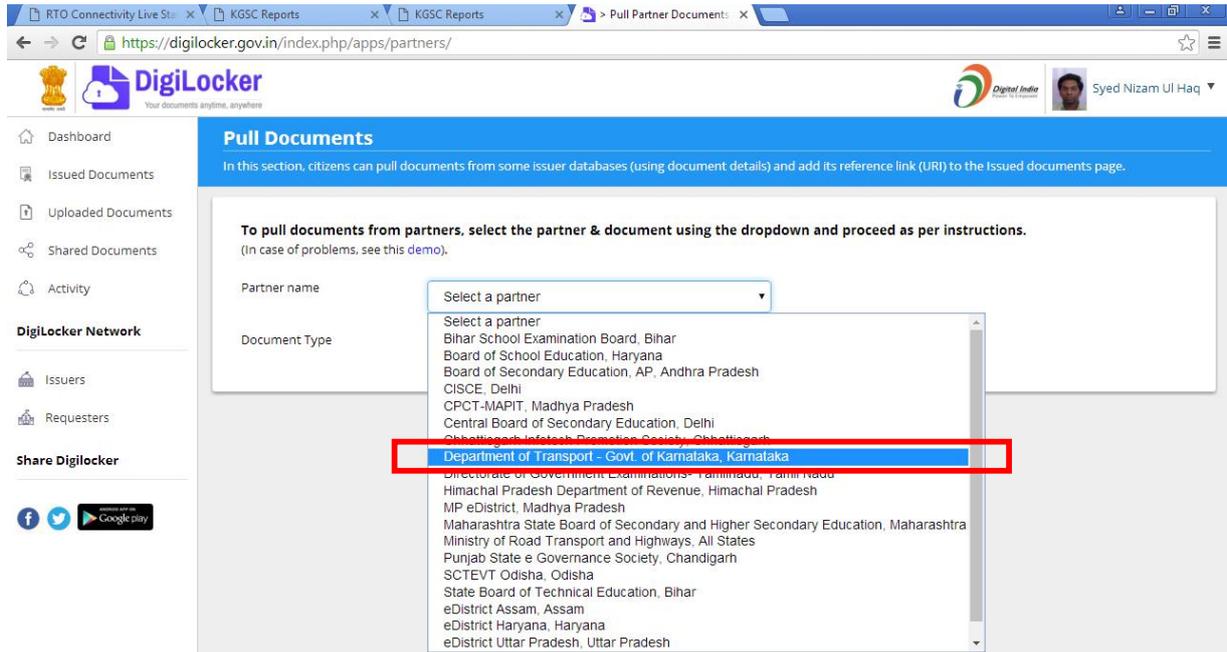
## STEP 2: PULLING DOCUMENTS (RC, DL and EC)



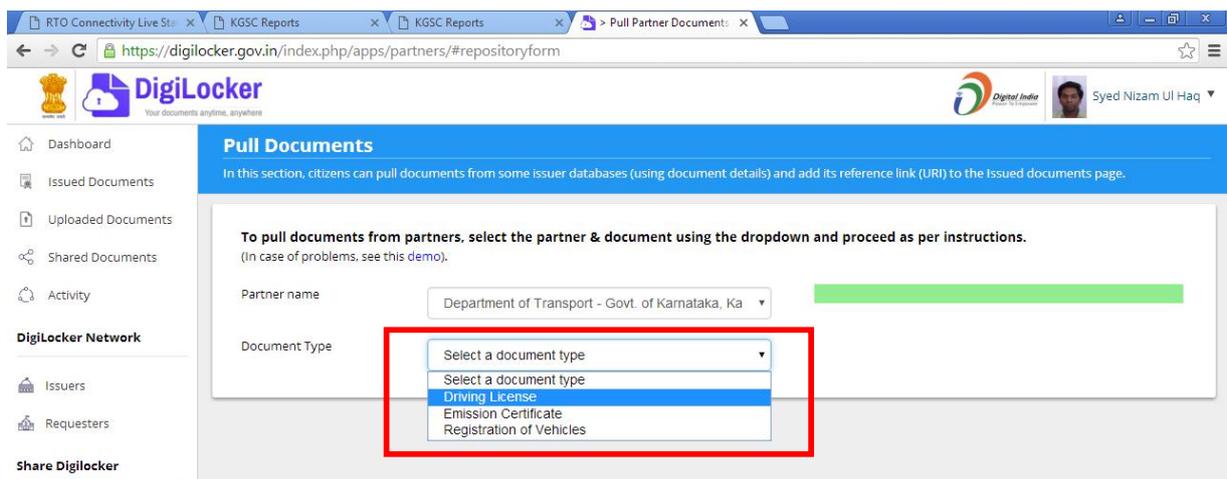
Click on “Check partners section”

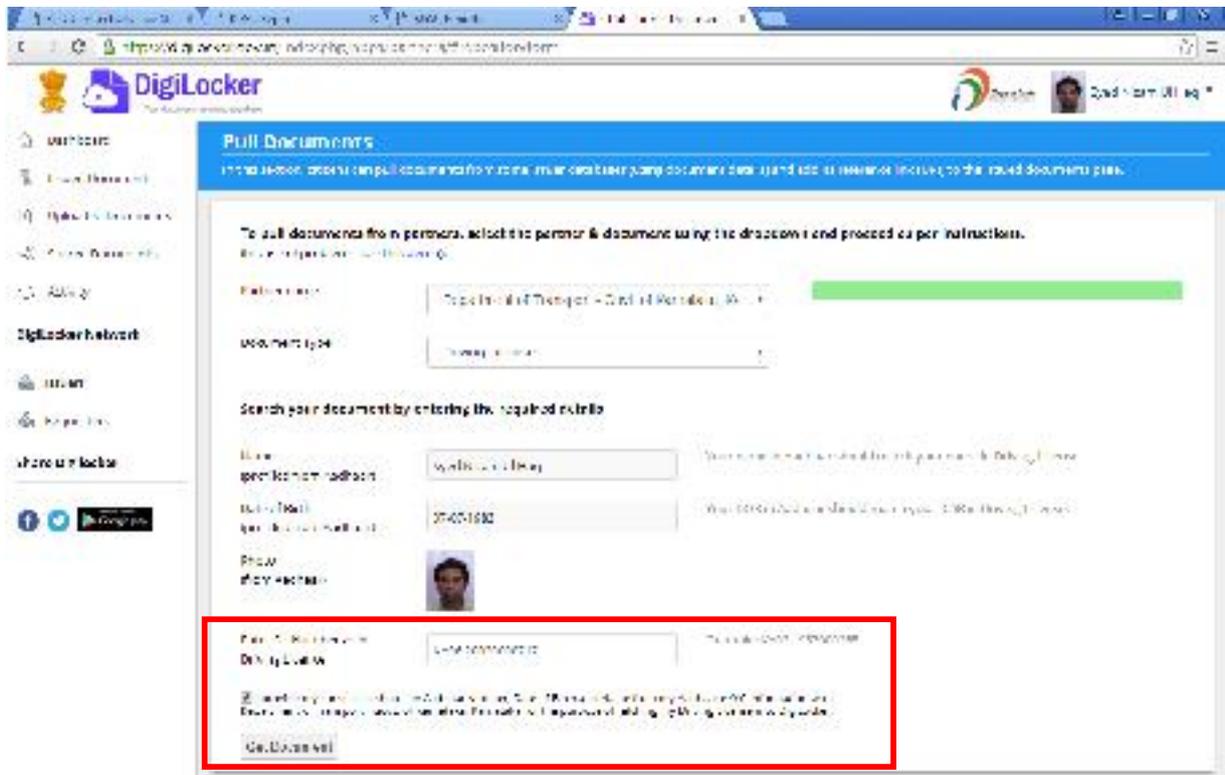


Select “Partner name” and select “Document Type” from the dropdown box as shown below.



Select partner name as **“Department of Transport – Govt. of Karnataka”** as shown above and select document type from the dropdown box as shown below.





Enter your driving license number as in DL

RTO Connectivity Live St... KGSC Reports KGSC Reports Pull Partner Document: ...

https://digilocker.gov.in/index.php/apps/partners/#repositoryform

DigiLocker Your documents anytime, anywhere

Digital India

Syed Nizam Ul Haq

Dashboard

Issued Documents

Uploaded Documents

Shared Documents

Activity

DigiLocker Network

Issuers

Requesters

Share DigiLocker

Facebook Twitter Google Play

**Pull Documents**

In this section, citizens can pull documents from some issuer databases (using document details) and add its reference link (URI) to the Issued documents page.

To pull documents from partners, select the partner & document using the dropdown and proceed as per instructions.

✓

**Fetching Data from its Original Source**

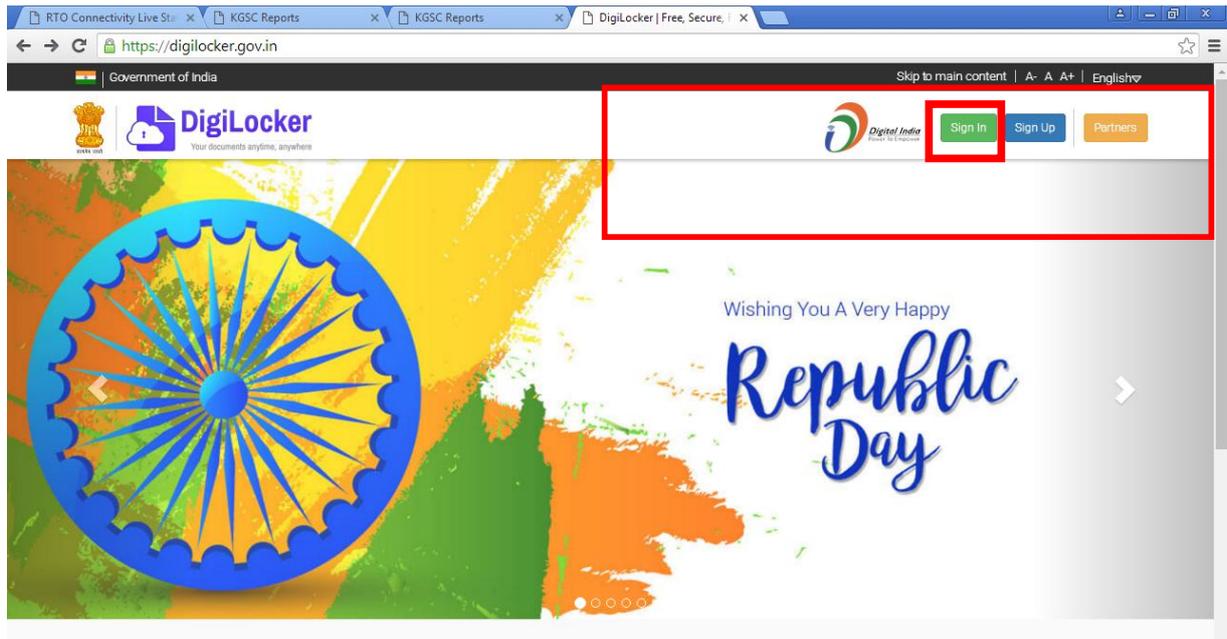
DigiLocker Deity, Govt of India

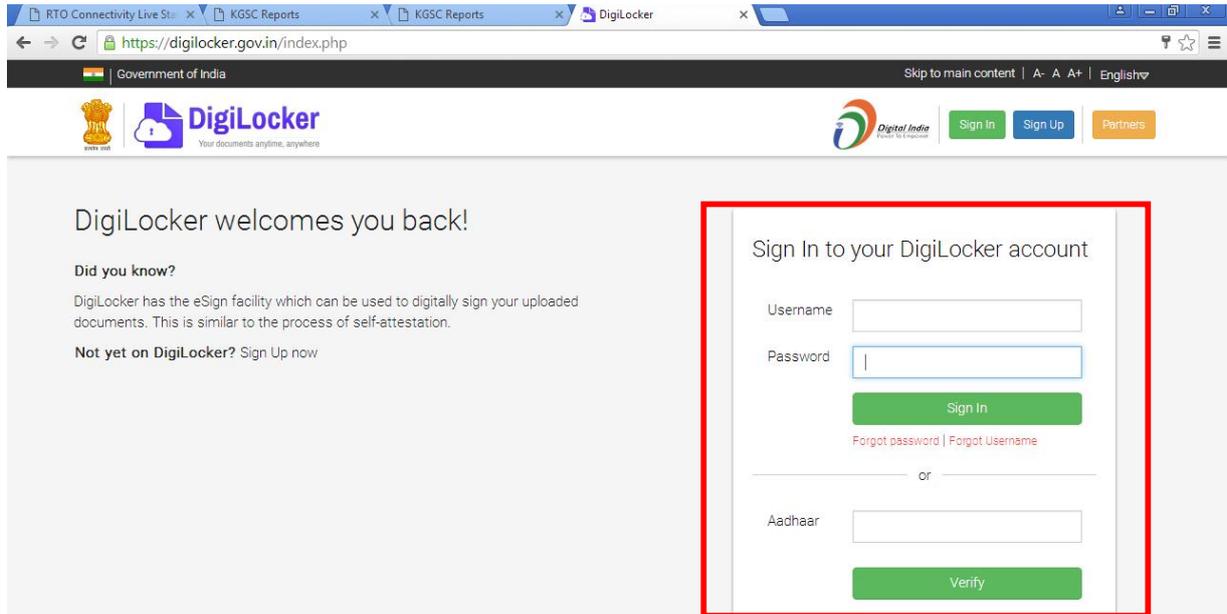
Department of Transport - Govt. of Karnataka, Karnataka

The DL will be pulled from the Transport Department and inserted into your digilocker account.

**The same procedure can be repeated for pulling other documents like RC and EC.**

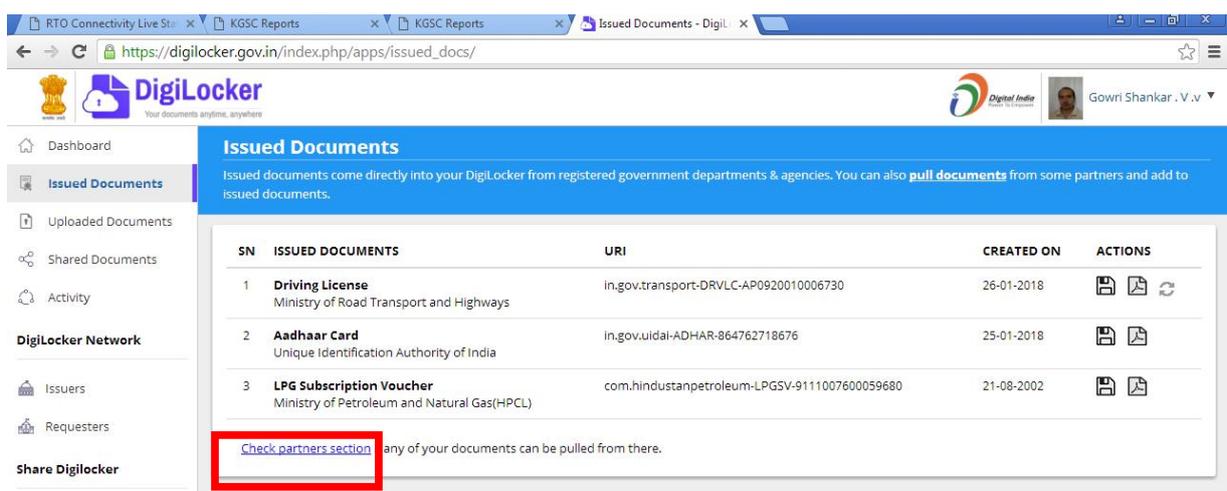
**If you have already a Username and Password in DigiLocker then you Click “SIGN IN”.**





Enter Your Username And Password. Otherwise Enter your Aadhaar Number.

You can download the documents as shown below:



As shown previously, similarly for RC document select “Registration Certificate” in the Drop-down menu

The screenshot shows the DigiLocker search interface. The 'DOCUMENT TYPE' dropdown is set to 'Registration Certificate'. A red box highlights the search criteria section, which includes the following fields:

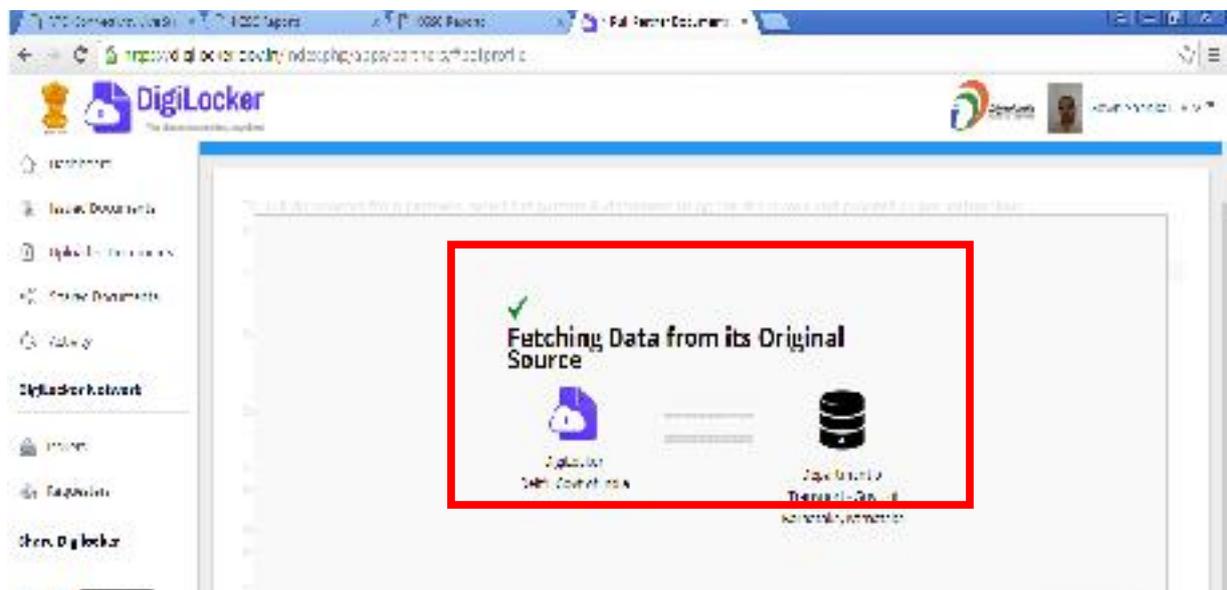
NAME	Registration	Complete the form
Are you the owner of the vehicle?	Registration Certificate	Registration Certificate
Are you the owner of the vehicle?	Yes	Registration Certificate
Are you the owner of the vehicle?	NO	Registration Certificate
Are you the owner of the vehicle?	Registration Certificate	Registration Certificate

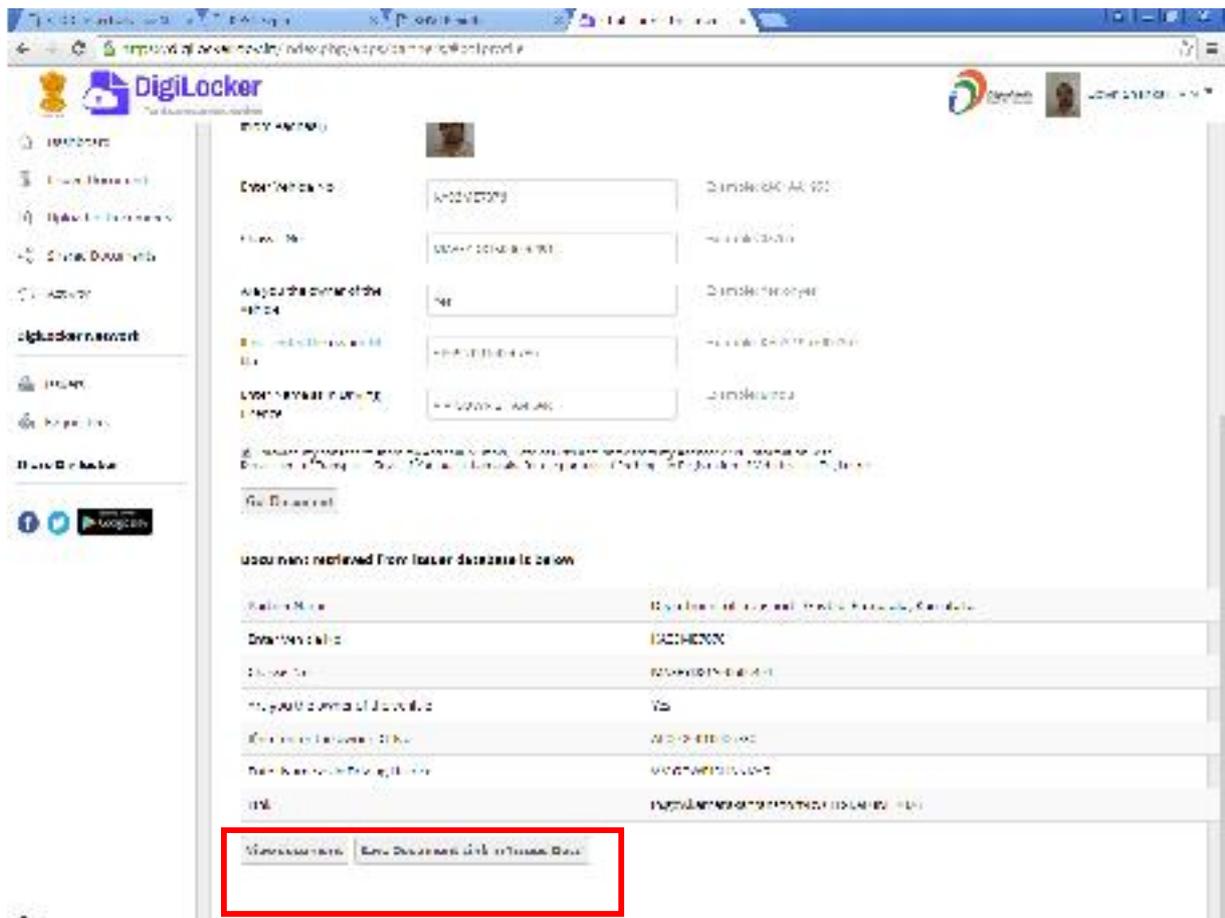
And then, enter your Vehicle Number and Chassis Number.

Enter “Yes” if you are owner of the vehicle else “No” in the column “Are you the owner of the vehicle”

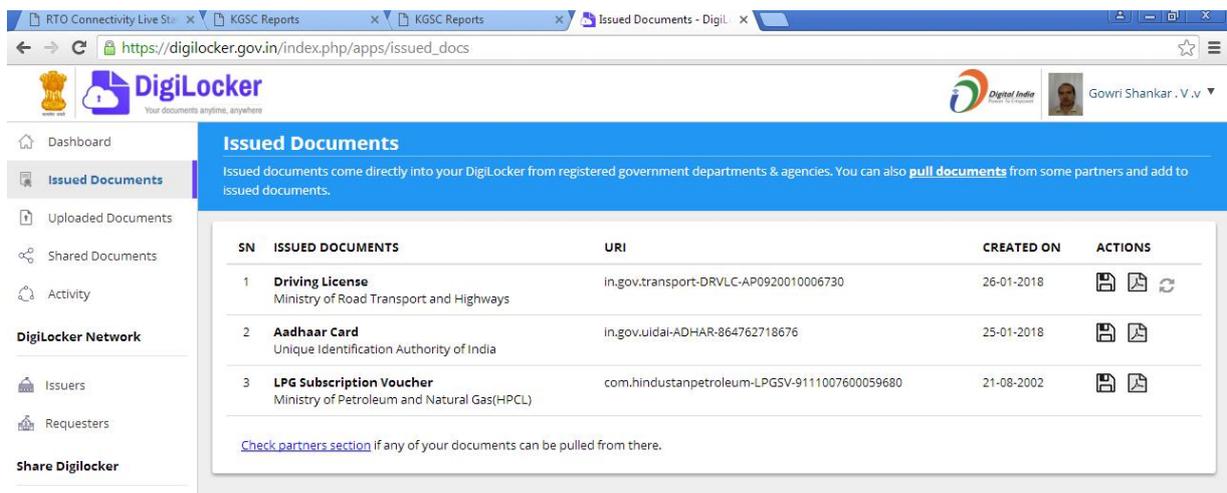
If “Yes” enter “NA” else enter the DL No. of the owner as in driving license of the vehicle owner.

If “Yes” enter “NA” else enter the owner name as per the DL.





If you Click the View Document and Get the PDF Document as shown below



## PROCEDURE FOR DOWNLOADING DOCUMENTS THROUGH DIGILOCKER MOBILE APP

**Download the Digilocker App and install into your Android Mobile**



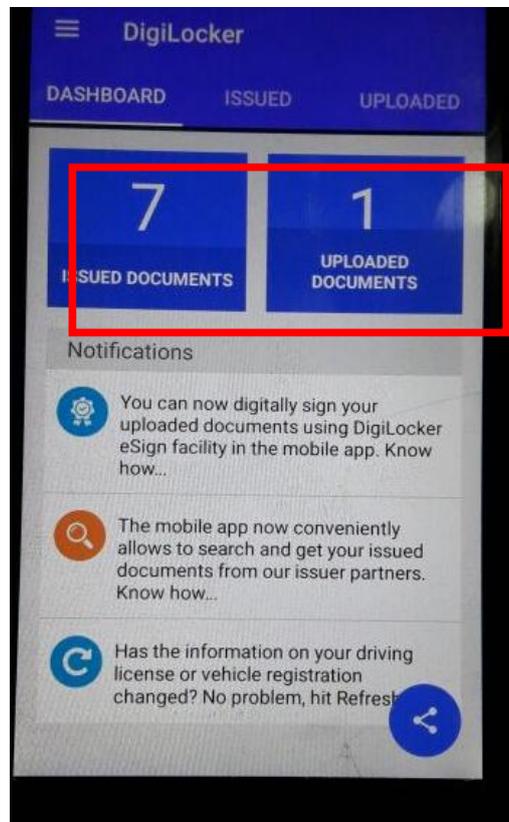
If you have already user-id in Digilocker then Sign in otherwise create user-id using Sign up option.



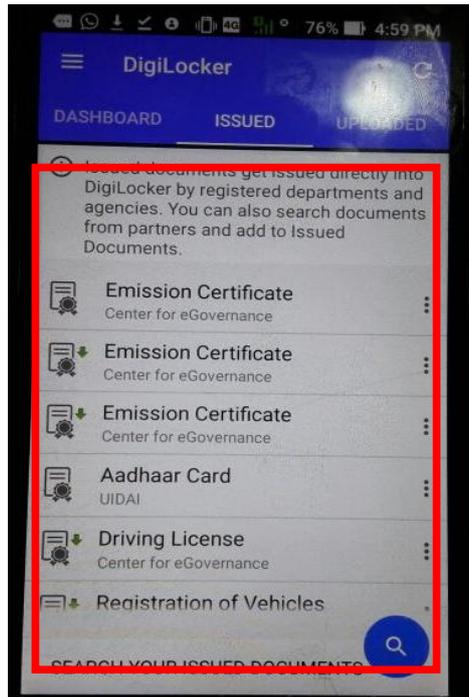
Enter user-id and password



Follow the procedure for pulling the documents through the Digilocker App as explained earlier



The Digital Locker Account shows you the number of documents that are uploaded into your account as shown above.



Select the required document. The selected documents can be viewed and also saved into the mobile

**Note:**

1. If you wish to pull other issued documents by other Departments or Agencies, repeat the procedure of pulling as explained in the guidelines.
2. Those who obtained DL through Sarathi-4 and RC through Vahan-4, they have to download the DL and RC by selecting the partner as **“Ministry of Road Transport & Highways, All states”**.

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