

Preliminaries

- Park the car in an open space with good daylight to thoroughly examine the exterior.
- Plan the PDI in the morning, avoid the evening times
- Take a third person along
- Ready to capture the photos and videos thoroughly , keep phone battery in full charge mode
- Take the USB lightening cable to check if apple CarPlay is working
- Take a 12V power adapter and try charging the phone

Exterior

- **Visibility:** Park the car in an open space with good daylight to thoroughly examine the exterior.
- **Scratches:** Walk around the car and check for scratches, dents and marks
- **Body connectivity:** Check if the body parts are connected synchronously, if there is difference in thickness between adjacent body parts, then there is a overpaint activity
- **Paint Job:** Examine different parts of the exterior to spot any differences in the paint. Front bumper, engine bonnet top, left front door, left back door, boot exterior, rear bumper, right back door, right front door, top of the vehicle
- **Door Thud:** Open and close all the doors to ensure that they lock and operate smoothly, check for the door thud.
- **Vipers:** Rain vipers and their age
- **VIN:** Check the VIN number on chassis and compare against the one in mail

- **Tyres:** Check the identification / manufacturing week on tires, confirm if they are new. All tyres must be of same company.
- **Tyres:** Check the tyres to confirm that they are new and have adequate tread. Check for signs of wear and tear and ensure that the tyres are inflated as per the manufacturer's recommendation.
- **Windows:** All windows must have same identification number, including the rear windshield. Front windshield might have different number.
- **Windows:** Check the front and rear windshields for any scratches or cracks. Also, check the window glasses for any visible damage.

Interior

- **Dashboard:** Examine the quality of the dashboard, seats and door pads. Look for any signs of damage, scratches or marks.
- **Fit:** Check the overall fit and finish of the interior. The carpet at front seats is prone to come off. The panels might be loosely connected.
- **Glove Box:** Check if the glove box opens and closes properly. Check if its cooling action is working.
- **Seat stains:** Check for any stains on the front and rear seats and the mat/carpet.
- **Water in cabin:** Lift the mat/carpet and check for any signs of water seeping inside the cabin.
- **Windows:** Check if the windows roll up and down smoothly, especially power windows.
- **Doors:** Doors should open and close, lock decently.
- **Roof liner:** Inspect the roof liner and door seals and check for any signs of cracks. Roof liner is the rubber line running outside and inside, which stops rain water from coming inside.

- **Fuel Lid:** Fuel lid should be opened easily from inside
- **Seat belts:** Check the seat belts and other seat adjustment controls.
- **Steering wheel:** Check if the steering wheel is moving freely. Check its tilt steering functionality.
- **Odo meter:** Check the odometer reading on the dashboard. It should be under 100km. And check if its really working, capture the ODO readings before and after the test drives.
- **AC:** Start the engine and switch on the AC. Check if it manages to cool the cabin effectively and quickly.
- **AC:** Check the AC vents for accumulation of dust/dirt. Also, check if there is any false odour from the air pumped out of the AC. Check the AC output from rear seat vents.
- **Air purifier:** Verify the air purifier working
- **Music System:** Check the infotainment/music system and test all the ports and control buttons and speakers. Check if steering mounted controls are working
- **Hands free calling:** Try hands-free calling, and speak using the car mic
- **Horn and wipers:** Check if the horn and wipers are working correctly.
- **Lights:** Check all the lights, including headlights, tail lights, indicator lights, fog lights and interior lights.
- **Instrument cluster:** no warning signs should be present, TPMS should work properly
- **ORVM:** Auto unfold and fold, electronically adjustable
- **Gear box:** Slot all the gears
- **Sunroof:** Check if the sunroof is closing and opening

- **Daytime running lights:** Try turning them off and on
- **Seat adjustments:** front-back, incline, and height checks
- **Seat belts:** All seat belts must be locking in
- **60-40 split:** second row should close properly
- **12V sockets:** Take a 12V power adapter and try charging the phone at both 12V sockets, front and back
- **Window rolling:** All power windows must be working both from driver side and passenger side controls.
- **Boot:** Open boot from inside
- **Boot:** Check the spare tyre and wheel. They should be brand new.
Check for broken/damaged plastic parts, jack and spanner, OEM provided toolkit and any patched up/cut wiring harnesses.

Test-Drive

- **Acceleration and braking:** There should be no jerk while accelerating the speed or any unusual sound while applying brakes.
- **Wheel alignment:** Check if the car drives in a straight line when you let go of the steering wheel. If it doesn't, the wheel alignment needs to be corrected.
- **Suspension:** Check if there is any unusual noise from the [car suspension](#) or chassis.
- **Pedals:** Ensure that the accelerator, brake and clutch pedals work correctly.
- **Gearbox:** Make sure that the gearbox is smooth and the gear lever works properly. Also, check the [handbrake](#).
- **Crawling:** Try crawling the vehicle in both 1st and 2nd gears.

Duplicate Key

- Lock and unlock the doors using the duplicate key.
- Start the car with the duplicate key.

Bonnet

- Open and close the bonnet and boot lid to ensure that they open and close smoothly.
- Inspect the engine bay. It should be clean and free of dirt and rust.
- Check for tangled wires, signs of oil spills, and damaged/broken plastic parts under the bonnet.
- Have a look at the battery. Check for any rusting in the terminals. Also, ask for battery warranty-related documents.
- Pull the dipstick to check the engine oil level. If there is a digital gauge for engine oil level on the dashboard, make sure to check it.
- Coolant level is as per the manufacturer's recommendation by inspecting the coolant reservoir tank. The coolant should be between the maximum and minimum levels.
- Check the level of brake and power steering fluid.
- Inspect the windscreen washing fluid level.

Documents

- Verify the details on the original invoice. Check if the information on the invoice matches the car you purchased (Vehicle Identification Number, Engine Number and Chassis Number).
- Check all payment receipts (road tax payment, car accessories, etc.).
- Check the car insurance policy details and ensure that the details of the vehicle are correct.

- Cross-check the vehicle registration number on the RTO documents.
- Check all warranty-related documents (car, accessories, battery, etc.), and ensure that the dealer stamps them.
- Collect the Owner's manual and Service Booklet from the dealer.
- Verify any other additional documents related to extended warranty, roadside assistance, etc.