

Telephone: 23093660

Integrated HQ of MOD(Army)
Quartermaster General's Branch
Dy Dte Gen Canteen Services
L-1 Block, Room No.13
Church Road, New Delhi-110001.

No. 96410/Q/DDG CS/Car Sanction

18 Feb 2015

HQ Southern Command (Q)
HQ Eastern Command (Q)
HQ Western Command (Q)
HQ Central Command (Q)
HQ Northern Command (Q)
HQ South Western Command (Q)
HQ IDS
HQ SFS
HQ ARTRAC (Q)
HQ A & N Command
HQ DG Assam Rifles
Naval HQ (PDPS)
Air HQ (D/Accts)
HQ DG NCC (F & A)
HQ Coast Guard (AD)
HQ DGBR (Q)
HQ Territorial Army
Ordnance Factory Board

ADVISORY: SANCTION OF CAR THROUGH CSD

1. It has been observed that large numbers of car applications for purchase through CSD are rejected due to incomplete details. Some of the common observations are as under:-

- (a) Not filling up the PAN Card No and Grocery Card No.
- (b) Not filling up the date of Purchase of Last Car. In case not purchased the same to be mentioned. Leaving the column blank will lead to rejection of application.
- (c) Not filling up Full Address, Service No, Date of Enrolment and Date of Discharge.



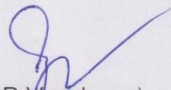
(d) Application not countersigned by CO/Zila Sainik Bd/Stn HQ as applicable.

(e) Applying for car before the laid down periodicity. JCO's/OR permitted to purchase 1st car only after 15 yrs of service.

2. Since some of the JCO's/OR and equivalents are not aware of the policy laid down for purchase of car, the countersigning authorities are advised to ensure due diligence while countersigning the application and check the same for its correctness. This will go a long way in issuing timely sanction, reduce the rejection of car applications and enhance satisfaction level.

3. You are requested to give wide publicity to this letter and display the same prominently in Stn HQs and Zila Sainik Board Offices.




(MP Varghese)
Col
Addl Offr
For DDG CS

ADVISORY: SANCTION OF CAR TH

Copy to:-

QMG Br/Q1(E) - for info pl.